

3 SIMPLE WAYS TO TRAIN CONSTRUCTION STAFF & OPERATORS FOR SAFER DRIVING

STEP BY STEP GUIDE



OWIG RISK MANAGEMENT







INTRODUCTION

Managing a construction fleet requires more than just vehicles.

It requires well-trained staff and equipment operators who understand safety, compliance, and risk reduction.

This guide provides **three simple steps** to help train drivers and machine operators effectively, ensuring safer job sites, reducing liability risks, and keeping projects on schedule.





STEP 1:

Implement a Structured Training Program

- **Onboarding Training:** Require ALL new drivers and equipment operators to complete a basic safety course before operating company vehicles or heavy machinery.
- **Defensive Driving Techniques:** Train staff and volunteers on **how to anticipate hazards and respond to emergencies.**
- **Vehicle Familiarization:** Ensure drivers understand the specific fleet vehicles and heavy equipment they will be operating, including load capacities, blind spots, and braking distances..
- **Annual Refresher Training:** Provide **ongoing courses** on updated regulations, site safety, and operational best practices.



STEP 2:

Conduct Pre-Trip & Post-Trip Inspections

- **Daily Safety Checks:** Require drivers and operators to inspect tires, brakes, lights, fluid levels and load securement before each trip.
- **Report Vehicle Issues:** Create a clear process for reporting mechanical concerns and ensure timely repairs.
- **Emergency Equipment:** Ensure all vehicles and machinery are stocked with **first-aid kits, emergency contact lists, and roadside assistance tools.**



STEP 3:

Establish an Incident Response Plan

- **Accident Procedures:** Train staff on what to do in case of an accident, **including gathering information and reporting incidents.**
- **Emergency Contacts:** Provide drivers and operators with a list of key contacts for breakdowns or accidents or site emergencies.
- **Post-Incident Review:** Review all accidents to determine causes and improve safety measures.
- **Operator Accountability:** Implement a reporting system to track and correct unsafe driving or machine-handling behaviors.

A well-trained fleet isn't just about compliance, it's about *protecting your workers, reducing costs, and keeping projects on schedule.*

By implementing these three simple steps, your construction company can ensure safer driving, lower liability risks, and maintain efficiency.



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NEED HELP SETTING UP A TRAINING
PROGRAM?

CONTACT OWIG RISK AT
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WE ARE YOUR PARTNERS IN RISK
MANAGEMENT.